PENN RECORDS MANAGEMENT
OFF-SITE STORAGE OF BUSINESS RECORDS

Addendum B
AUTHORIZATION FOR ACCESS

This shall be considered authorization for the following named individuals
to have access to the contents held by Penn Records Management in the account of:

Account Name:_____ Account #:_____

Primary Contact:_____ Tele. #_____

Cell Phone number for Emergency Use Only:_____

Printed Name	Pass code (Optional)

___ Original Authorization ___ Addition to Authorization

___ Voids Previous Authorization

Signature of Company Officer:_____

Position:_____ Date:_____

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